

DRAFT

MEETING OF THE PARISH COUNCIL

Minutes of the Sudborough Parish Council Meeting held on Tuesday 26th July 2016 in the Francis Giffin Memorial Hall commencing at 7.30PM

Present:

Parish Councillors

Brian Braithwaite

Jenny Innes

David Neale (attended the meeting to Co-opt new Councillors and then left meeting as agreed)

Clerk – Rosie Warne

There was 1 resident in attendance.

16/038 Apologies

Apology received and accepted from Councillor Colbourne

16/039 Co-option of Councillor

Rebecca Haddaway was Co-opted onto the Parish Council on a proposition by Councillor Neale, seconded by Councillor Braithwaite and with all Councillors in agreement. Rebecca was welcomed onto the Parish Council

16/040 Residents

Mr. Haddaway advised that he has reported various street signs and potholes to Streetdoctor

16/041 Declarations of Interest

Pecuniary: None

Other interests: None

Requests for Dispensations: None

16/042 Minutes of the meeting 24th May 2016

The Minutes of the meeting 24th May 2015 were signed and agreed as a true record on a proposition by Councillor Braithwaite, seconded by Councillor Innes and all Councillors in agreement

16/043 Matters arising

Other Matters outstanding from May meeting – please see attached Appendix C/16

Matters outstanding from July meeting – please see attached Appendix D/16

16/044 Police Issues

It was reported that “suspicious” individuals were wandering the village and police were contacted. Police attended and it transpired that the activity was innocent.

16/045 Reports from Other Meetings

Chairmanship training – Councillor Braithwaite and Councillor Innes attended this NCALC training course and found it to be very beneficial.

Clerk to investigate New Councillor training for Councillor Haddaway

16/046 Broadband updates and actions

Councillor Braithwaite provided an overview of the current situation in which the BT Community Fibre Partnership has completed its survey and is now waiting for Openreach to provide its installation charges.

BT can then provide us with the final cost.

An installation funding scheme will provide each household with a £350 voucher, for those operating at broadband speeds of less than 2Mbps, which will help fund the project.

16/047 Queens 90th Birthday

Councillor Innes reported that this event was an enjoyable and successful with almost 80 people attending and that almost £300.00 was raised towards the Church organ fund.

16/048 Website

Councillor Innes reported that due to the poor internet connection uploading documents onto the website proves to be challenging. Web designer assisted this time in uploading documents and advised that this can be done by them and Councillor Innes will investigate the costing of this service. Councillor Haddaway expressed an interest in this and Councillor Innes and herself will meet to discuss this further.

16/049 Motion from Sudborough resident reference reduction in Council Tax bands for Sudborough properties

Councillors agreed to carry this item forward to the September meeting

16/050 Keeping Sudborough Tidy

Village received a Highly Commended certificate in the Litter Heroes Awards

A request for funding to plant bulbs and flowers around the village was received and Councillors agreed a fund of £200.00 on a proposition by Councillor Innes, seconded by Councillor Braithwaite and all Councillors in agreement

Clerk advised that trees could be available from the Woodland Trust and Councillors agreed for the Clerk to apply for the small 30 sapling pack

16/051 Grass Cutting in the village

Councillor Neale discussed the possibility of the Parish Council taking over the grass cutting in the village as current NCC contract is leaving the village looking untidy and additional cuts are needed. Councillor Innes proposed that Councillor Braithwaite look into the costings further and this was seconded by Councillor Haddaway

16/052 Funding for Celebrations

Councillor Innes advised that there is funding available through National Lottery and several ideas are currently being discussed. Councillor Innes to undertake the applying for this funding

16/053 Consider Clerk pay increase by 1% as per NCALC recommendations

Councillors agreed the 1% pay increase on a proposition by Councillor Braithwaite, seconded by Councillor Haddaway and all Councillors in agreement

16/054 Correspondence

- Clerks and Councils Direct
- NCALC update
- Countryside Design Guide – Councillor Neale will be attending this event. Councillor Haddaway expressed an interest and Councillor Innes will forward her the details
- CPRE AGM on 12th September – Councillor Innes will be attending

16/055 Planning Matters

To consider applications received

1. To report on applications considered since last meeting:

Approved - 16/00809/FUL – single storey rear extension at 4 Brewery Yard, Sudborough

2. Other planning matters:

Proposed development at Brigstock – an enquiry into this application is being held and commenced on 19th July 2016

16/056 Accounts

a. **To consider and approve monthly statement** – The Clerk presented the monthly statement of accounts which was agreed and approved by Councillors.

b. Other Financial Business

c. **To review the Financial Regulations** – It was agreed to carry this item forward to the September meeting

d. **The following invoices were approved for payment**, proposed by Cllr. Braithwaite and seconded by Cllr. Innes:

Payee	Reason	Cheque Number	Amount
S Roberts	Stilt Walker – Queens 90th	200457	£160.00
CPRE	Membership renewal	200458	£36.00
R Warne	Clerk salary	200459	£313.12
HMRC	PAYE	200460	£78.20
R Warne	Expenses	200461	£143.02
I Arnott	Internal Audit Fee	200462	£60.00
EON	Maintenance charge	200463	£13.20
J Innes	Various expenses Queens 90 th and ink purchase	200464	£27.18
SAF Haddaway	Queens 90 th expenses	200465	£17.34
EON	Lighting charges	D/D	£71.12

16/057 Items Requiring Urgent Attention, For Information or For the Next Agenda - None

17/058 Date of next meeting

The next meeting will be held on **Tuesday 27th September 2016 in the FGMH commencing at 7:30pm**

There being no further urgent business, the Chairman closed the meeting at 8.45pm.

Confirmed that the minutes are a true and accurate record

Chairman

Dated